## How to Fill out the Federal Write-In Absentee Ballot (FWAB)

A FWAB is used as both an **absentee application** and a **back-up absentee ballot**. Any voter may use the FWAB as an absentee request form, but only military voters (including spouses and dependents), permanently overseas voters (including those who have never lived in the U.S.), and temporarily overseas voters may use it as a back-up ballot.

Why should I use a FWAB?  The FWAB is a great option for people who may not have reliable or fast mail systems or requesting an absentee ballot close to the deadline. The FWAB allows you to still have your vote counted, even if your original ballot does not get to your clerk on time.  What happens when my clerk receives my FWAB?  Your clerk will send you your absentee ballot within 1 business day of receiving your FWAB. The clerk will set your FWAB ballot in a secure location. If your regular ballot is returned on or prior to election day by 8pm, your FWAB will be rejected and your regular ballot will be counted. If your regular ballot is never received, then election officials will count your back-up ballot.  How to fill out each section of the FWAB:  1. Who are you?  Check "I am on active duty" or "I am an eligible spouse or dependent" if you are in the military or are a spouse or dependent of someone in the military.  Check "I am a U.S. citizen living outside the country, and I intend to return" if you are temporarily overseas meaning you do not have present intent to return.  Check "I am a U.S. citizen living outside the country, and my intent to return is uncertain" if you are permanently overseas meaning you intend to return to the US, even if you are not certain when. Please note you will need to provide a proof of residence document and a photo ID to get an absentee ballot.  Check "I am a U.S. citizen living outside the country, and I have never lived in the United States" if the address that your family last lived is in Wisconsin.  Leave this question blank if you are a regular voter who is not in the military or overseas.  Please enter your first name, last name, and date of birth. If applicable, enter your middle name, suffix, and previous name. Your sex is optional.  Your Social Security Number and your WI driver license or State ID number are optional for the FWAB. This is different than the FPCA.  Enter the address you last resided at in the United States. If you are unable to recall the full a		
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3. Where are you now? Please enter your mailing address.	voting residence	recall the full address, please enter as much information as you are able to – including intersections, images of maps, estimated addresses, etc Your residence may no longer be owned by you or possibly may no longer exist, but
	3. Where are you now?	Please enter your mailing address.

4. What is your contact information?	This information is useful for your clerk to contact you, but is not required. If you want your ballot online or by email, you must provide an email address.
5. What are your preferences for future elections?	Question A refers to registering and requesting an absentee ballot for future elections. Check "yes" if you want to receive ballots for any remaining election during the calendar year.
	Question B refers to how you want your absentee ballot sent to you. Please check mail, email or online, or fax. If you select email or online, please circle or indicate which one you prefer in Question 6. If you want to receive your absentee ballot online, you must submit your request and download your ballot yourself on MyVote.wi.gov.
	<b>Question C</b> refers to your political party. Please leave this blank as Wisconsin does not collect any party information.
6. What additional information must you provide?	If using the FWAB as a back-up absentee ballot (and not just a request) you must have a witness sign in this portion. If you are overseas or in the military, your witness does not need to be a U.S. citizen. They should provide their address, but they are not required to provide it.
7. You must read and sign this statement.	Please sign and date the document.
Please note if you are temporarily overseas or a regular voter who is not in the military or overseas, you MUST provide a photo ID.	<ul> <li>Photo ID options:</li> <li>U.S. Passport</li> <li>A WI Driver License or State ID card</li> <li>A Military ID card</li> <li>An identification card issued by a federally recognized Indian tribe in Wisconsin</li> <li>A veteran's photo ID card.</li> </ul>
	Please read more information and requirements at bringit.wi.gov.
	Filling out your ballot
Federal Offices	All military and overseas voters are eligible to vote in these offices. It may be acceptable to write the party you are selecting (except in a primary). You may find out who is running by visiting MyVote.wi.gov.
Non-federal Offices	Only military, temporarily overseas, and regular voters are eligible to vote in non-federal offices. Permanent overseas voters are not eligible to vote for non-federal offices.
	Please write the office position and the candidate name and the political party (if applicable).
	Only military, temporarily overseas, and regular voters are eligible to vote in state, county, local, or school board referenda.
Ballot Initiatives or Other Items	This portion covers any referendum question on the ballot. You can simply refer to question numbers and/or topics when voting yes or no. For example, you could write "Question 1 School Operating Budget: Yes" as long as intent is clear. You may find any ballot initiatives at MyVote.wi.gov.

Returning the FWAB		
Who to send it to	Send your completed FWAB to your municipal clerk's office. This is the office that sent it to you and they should have included some return information for you like the mailing address, email, address, and fax number.	
Means for returning FWAB	FWAB as Absentee Ballot Request: You may mail, email, or fax it to your municipal clerk. Find your municipal clerk's information here: <a href="https://MyVote.wi.gov/mymunicipalclerk">https://MyVote.wi.gov/mymunicipalclerk</a> FWAB as an Alternate Ballot: MUST be mailed in or returned in person and be received by the clerk's office by 8pm on Election Day.	
What gets included with a FWAB as an Absentee Request?	□ FWAB form □ □ □ Photo ID if you are temporarily overseas or a regular voter (not military or overseas) □ "Voter Information" page (page 1 of FWAB), signed and dated	
What gets included with a FWAB as an Write-in Ballot?	□ FWAB form either folded in half, sealed, and marked "Official Ballot" or placed in a privacy envelope marked "Official Ballot" or in a privacy sleeve printed from the FPCA website and sealed  □ "Voter Information" page (page 1 of FWAB), signed and dated  □ □ □ Photo ID if you are temporarily overseas (not military or overseas)	
How to fold the FWAB for mailing	1. Fold the FWAB form in half. Fold the "Voter Information" page (page 1 of FWAB and your copy of your Photo ID (if necessary) the same way.  2. Seal your Write-in Ballot with tape. If not already marked, write "Write-in Ballot" on the outside. Or place your write-in ballot in a smaller envelope labeled "Write-in Ballot.  Write-in Ballot  3. Take your taped FWAB or Write-in Ballot envelope and place it in the return envelope. Include the Voter Information page and a copy of your photo ID (if necessary).  Voter Information  Write-in Ballot  OR Write-in Ballot  Write-in Ballot  OR Write-in Ballot  3. Take your taped FWAB or Write-in Ballot envelope and place it in the return envelope. Include the Voter Information page and a copy of your photo ID (if necessary).  Voter Information  Photo ID  4. Print and attach this envelope label:  (fvap.gov/uploads/FVAP/Forms/return-env-front.pdf) for free return if mailed from military base or consulate/embassy. If neither is an option, don't use the label and instead pay for postage yourself.	